



Notes to remember when sharing personal information :

- Provide the minimum (least) amount of information that is necessary.
- Take steps to ensure that the information is accurate, up to date and not misleading.
- Include relevant information about the strengths of the child's parent(s) or legal guardian(s), where available.
- Ensure information sharing is not prohibited by another act (law) that you may need to follow.
- Personal information includes personal health information.

Definitions

Supported Children: The act (law) allows personal information to be shared about supported children. These are children under the age of 18 in Manitoba who:

- are in the care of a Child and Family Services (CFS) agency
- are receiving or whose family is receiving services from a CFS agency
- are receiving or whose family is receiving family conciliation services provided by or on behalf of government
- are receiving or are entitled to receive mental health services or addiction services provided by or on behalf of a public body as defined in The Freedom of Information and Protection of Privacy Act (FIPPA) or a health care facility as defined in The Personal Health Information (PHIA) Act.
- are receiving or are entitled to receive disability services provided by or on behalf of government
- are in custody or under supervision with the criminal youth justice system
- have or are eligible to have an [individual education plan](#) (IEP)
- are receiving or whose family is receiving victim support services; this includes services provided for children or their families by or on behalf of government for: victims of crime; witnesses involved in criminal prosecutions; individuals and families who are affected by domestic violence, as that term is used in The Domestic Violence and Stalking Act; and children who are sexually exploited or at risk of sexual exploitation

Service Providers: The act uses the term service provider to describe any person, organization or agency that receives funding from the provincial government and works with supported children. The term also includes persons who are hired or contracted by government-funded agencies to provide services or benefits to supported children. Examples of service providers include:

- provincial government departments
- Child and Family Services (CFS) agencies and authorities
- foster parents
- schools
- police services
- youth criminal justice officers
- community-based agencies
- non-profit organizations
- persons and organizations hired or contracted by government-funded agencies or organizations to carry out services to supported children (e.g., community liaison, respite and youth workers)

Trustee: A health professional, health care facility, public body, or health services agency that collects or maintains personal health information.