



**Licensing Order /
Ordre relatif aux licences**

Early Learning and Child Care
Program

210-114 Garry Street
Winnipeg MB R3C 4V4
(204) 945-0776
Toll Free: 1-888-213-4754

Programme d'apprentissage
et de garde des jeunes
enfants

210-114, rue Garry
Winnipeg MB R3C 4V
204-945-0776
Sans frais: 1-888-213-4754

To / Destinataire: Universal Day Care Centre Inc.	
Centre/Home Name / Nom de la garderie: Universal Day Care Centre Inc.	
Location / Adresse: Rooms 24 – 27 20 Donnelly Street	Facility No. / Numéro d'établissement: 1060
Winnipeg Manitoba	
Postal Code / Code Postal: R3T 0S4	
Licence No. / Numéro de licence: 93154	Dated / Licence datée du: Jan. 12, 2017
For the period from / Pour la période du: Jan. 12, 2017	to / au: March 31, 2017

**THIS ORDER REQUIRES COMPLIANCE WITH THE FOLLOWING REGULATIONS /
CET ORDRE EXIGE LE RESPECT DES RÈGLEMENTS SUIVANTS:**

Regulation Number / Numéro du règlement	Violation / Infraction	Required Compliance Date / Le règlement doit être respecté à partir du
	<p>WHEREAS it has been reported to Early Learning and Child Care (ELCC) Program an incident occurred on January 11, 2017 at Universal Day Care Centre Inc. (the Centre) whereby a sleeping preschool child was left inside the Centre during an emergency evacuation of Ralph Maybank School. The remaining children and staff safely evacuated from the Centre.</p> <p>According to the Centre staff's incident reports, the school fire bell rang at approximately 1:30 p.m. on January 11, 2017. Centre staff evacuated the children to the Seventh-Day Adventist Church located across the back lane from the centre. Once at the church, Centre staff discovered a child was missing.</p> <p>As per the reports, a Centre staff immediately ran back to the school, entered the school with the school custodian, and retrieved the child. Centre staff found the 4 1/2 year old child "still asleep with blankets and pillows covering him."</p>	

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Child Care Co-ordinator / Coordonnateur des garderies d'enfants: Lisa Ludwig
Address / Adresse: 210 -114 Garry Street, Winnipeg Manitoba R3C4V4
Phone Number / Numéro de téléphone: 204-795-6998

**THIS ORDER MUST BE CLEARLY
POSTED FOR THE INFORMATION OF
ALL PARENTS/**

**CET ORDRE DOIT ÊTRE AFFICHÉ À
LA VUE DE TOUS LES PARENTS**

Date / **January 18, 2017**
Date :

**A/Director – Early Learning and Child Care:
A/Directrice Apprentissage et garde des jeunes enfants:**



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Act s. 3(1)	AND WHEREAS , the licensee fails to meet <i>The Community Child Care Standards Act</i> and Manitoba Regulation 62/86 as hereinafter provided. 3(1) Every person providing child care shall at all times provide an environment that is conducive to the health, safety and well-being of the children.	
5.2	And Manitoba Regulation 62/86 (the "Regulation") sections: 5.2 Every licensee shall ensure that all staff of the child care centre (a) ... (b) comply with the code of conduct and safety plan.	
8(1)	8(1) Every licensee shall ensure that children attending the child care centre are supervised at all times.	
8(1.1)	8(1.1) The licensee shall ensure that the supervision referred to subsection (1), whether direct supervision or indirect supervision, (a) protects the health and safety of each child; and (b) is appropriate to each child's developmental age.	

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17	<p>17 Every licensee shall ensure that:</p> <p>(e) emergency evacuation procedures are practiced at least once a month for all children in attendance at the licensee's child care centre, and written records are kept indicating the date and time of each drill and the number of staff and children evacuated and are maintained on file for a period of 1 year.</p> <p>Under the guideline it is stated: "Plans for evacuating children should also include when children are asleep, as well as different times of the day."</p> <p>AND WHEREAS this order is being issued pursuant to section 18 of the Act, which states:</p>	
Act s.18	<p>18 Where the director</p> <p>(a) is satisfied that any facility described in a licence is not being operated and maintained in compliance with the requirements or standards prescribed in the regulations for that type of facility; or</p> <p>(b) the director believes that a facility described in a licence is being operated and maintained in a manner that is</p>	

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	<p>hazardous to the health, safety or well-being of children receiving child care in the facility;</p> <p>the director may, by written order, require the person operating the facility to take such measures as shall be specified in the order, and within such time limits as may be specified in the order, to remedy the non-compliance or to remove the hazard, as the case may be and shall serve a copy of the order on the person operating the facility.</p> <p>AND WHEREAS the Director believes this Licensing Order is necessary to protect the health, safety or well-being of children receiving care at the Centre, the DIRECTOR HEREBY ORDERS THAT:</p>	
8(1)	(1) Children in attendance at the Centre are to be supervised at all times.	IMMEDIATELY
5.2	(2) The Centre must revise its current evacuation procedure to ensure Centre staff's responsibilities are clearly outlined; a copy of the revisions must be reviewed by the Centre's Board of Directors and then submitted to the Child Care Co-ordinator for the Director's approval.	January 25, 2017

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5.2	(3) Once the revised evacuation procedure has been approved the Centre must conduct an in-depth training session with all Centre staff, including substitutes, to ensure all Centre staff are familiar with/and can implement the evacuation procedure.	February 8, 2017
8 (1.1)	(4) No outings or fieldtrips away from the Centre may occur until the evacuation procedure as noted in (2) has been submitted to the Child Care Co-ordinator and approved by the Director.	IMMEDIATELY
17	(5) Evacuation drills must be conducted during various portions of the day, including nap time, to ensure Centre staff are aware of all aspects of conducting an evacuation.	IMMEDIATELY
Act s. 3(1)	(6) Evacuation drills must be conducted twice a month, at various times of the day, and recorded; the documentation must be submitted to the Child Care Co-ordinator until further notice.	IMMEDIATELY

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	<p>(7) An evacuation drill must be conducted with the Child Care Co-ordinator present; the Centre's evacuation procedures must be adhered to during this evacuation drill.</p> <p>(8) All parents with children currently enrolled must be informed by the Licensee of this Order.</p> <p>This Order must remain in a prominent place within the child care facility at all times and is not to be removed until authorized by the Director of Manitoba Early Learning and Child Care.</p> <p>This Order may be appealed to the SOCIAL SERVICES APPEAL BOARD within (30) days of receiving notice of the order</p>	<p>February 17, 2017</p> <p>IMMEDIATELY</p>

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